

RAT DUTIES

2023 November 4

ALL members of the team are expected to participate in the pre and post game tasks.

Pre-Game Duties:

Arrive at club by 6:45 PM

Obtain bar keys from lock box and open bar. Open safe and place sufficient cash in register. **Fill two jugs with ice water and place on bar along with plastic cups.** Be available to serve drinks.

Place the **tip jar** and the **Twoonie Draw sign-up sheet and cash jar** on the bar.

Post-Game Duties:

The losing team on each sheet will sweep out the hack, cover them with the hack covers and mop the sheet.

Work behind the bar to serve drinks and take cash. **Those serving alcoholic drinks must have completed SmartServe training in the last 5 years.** Those without SmartServe can take cash, serve non-alcoholic drinks and re-stock the fridge.

When all teams have finished curling, turn off the rink lights and the video monitors on each sheet.

Place empty beverage containers in their appropriate locations. When beer cases are filled with empties, move the case into the storage closet beside the entrance to the bar.

Before leaving the club, return cash to the safe and lock it. Re-stock the bar with inventory from the back-room. Close and lock the bar counter window. Lock the bar door and return the bar-keys to the lock box. Walk through the club to ensure all lights are off.

On **TUESDAY** evenings, place recycling bins outside club beside the trash storage bin.

Use the Allen key hanging beside the front door to return the crash bar to the "lock" position.